



**JACKSON COUNTY  
DEPT. OF PUBLIC WORKS**

395 Shelby Dr., Scottsboro, AL 35769

**JACKSON COUNTY ACCESS PERMIT**

**Highway Dept. Use Only**

Inspector: \_\_\_\_\_  
Work Order No.: \_\_\_\_\_  
Date: \_\_\_\_\_  
Pipe Size and Material: \_\_\_\_\_  
Lat.: \_\_\_\_\_ Long.: \_\_\_\_\_

\*\*\*\*\*

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
(Road) (City) (State) (Zip)

**Proposed Access Point Info.**

County Road Number: \_\_\_\_\_ Will this be the primary access point to your property? Yes  No

Location of proposed access point/ address, at or near: \_\_\_\_\_

Driveway Use (Check one):  Residential  Commercial  Industrial  
 Agricultural  Other (Specify): \_\_\_\_\_

The pipe specifications for residential driveways are 24 feet to 40 feet of reinforced concrete pipe (RCP) or 20 feet to 40 feet of corrugated high-density polyethylene or polypropylene (HDPE or HDPP) pipe with smooth flow line and a minimum of 12" of soil cover above pipe. Commercial, industrial and agricultural access points are allowed up to 100 feet of pipe. All pipes shall meet or exceed the current ALDOT specifications for side drain pipe.

Driveway to be installed by (Check one):  Property Owner  Timber Owner  
 Licensed Contractor

Pipe Material (Check one):  Concrete  HDPE or HDPP (HDPE or HDPP is allowed only when min. 12 inches of soil cover can be provided over the pipe.)

Pipe Length (Check one): Concrete –  24 ft.  32 ft.  40 ft.  
HDPE or HDPP –  20 ft.  30 ft.  40 ft.

**Procedure**

Applicant requesting a driveway must mark the location of the center of the proposed access point with white flagging ribbon or identification markers, and someone from the Engineer's office will visit the site, size the pipe, and inspect the proposed location. Once the location is approved, the applicant will be contacted with the appropriate size pipe that is needed; then, the property owner or timber owner may install the pipe himself/herself or the applicant may contact a licensed contractor to have the driveway installed.

**Indemnification**

I, the undersigned, agree to comply with all conditions, restrictions and regulations of the Jackson County Access Management Policy as well as the Jackson County Access Permit. Except for negligent acts of Jackson County, I also agree to assume all liability for and save Jackson County responsible from any and all claims for damage arising out of the work to be done herein, in addition to any damage done by the continued use of the driveway and pipe.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of Applicant)

☆☆ *Permit expires one year from date of approval.* ☆☆